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2.7 Child Care Services Taree & Districts Inc.

Allergy Management Policy

Child Care Services Taree & Districts Inc. recognises that some individuals may have an allergy which in some cases could be potentially life-threatening. CCSTD acknowledges the need to minimise the risk of triggering an allergic reaction. It is essential that CCSTD have all available documentation on any participants, staff, support workers and volunteer's allergies and information on its severity.

The Purpose of the Policy

CCSTD endeavour to minimise the risk of exposure, encourage self-responsibility, and plan for effective response to possible emergencies. The intent of this policy is to minimise the risk of any stakeholder suffering allergy-induced anaphylaxis during organised support or attending any community event or activity.

Anaphylaxis is a severe and sometimes sudden allergic reaction. It can occur when a susceptible person is exposed to an allergen (such as a food or an insect sting). Reactions usually begin within minutes of exposure and can progress rapidly over a period of up to two hours or more. Anaphylaxis is potentially life threatening and always requires an emergency response. Using an auto injector to administer adrenaline and calling an ambulance is the emergency response for anaphylaxis.

Recommended Practices:

1. Obtain up-to-date medical information and developing a health-care plan where necessary.
2. Staff and worker training in recognition and management of acute allergic reactions.
3. Awareness that unexpected allergic reactions might occur for the first time outside of home in those not previously identified as being at high risk.
4. Age appropriate education of children with severe allergies and their peers.
5. Implementation of practical strategies to reduce the risk of accidental exposure to known allergic triggers.
6. Consider institutional provision of AAI's (adrenaline autoinjectors) for general use.

Intake Information

- Participants/Participants Representative are required to provide Medical Details and create Health Care Plans as needed.
- Participants will be required to supply details of their preferred doctor, dentist, health fund and Medicare details.
- Providers will be required to supply two contact numbers in case of an emergency or accident.

The Manager will;

- Ensure the first aid skills and competencies of workers are maintained,
- Refresher First Aid and CPR training is scheduled and maintained in a staff register;
- Collaborate and consult with workers to develop and implement a risk assessment and management plan
- Ensure first aid guides and publications are accessible to workers at all times to assist them in their understanding and administration of first aid.

Relevant Legislation and Standards

- NDIS Practice Standards
- NDIS Code of Conduct
- NSW Disability Service Standards (NSW DSS)
- NDIS Terms of Business
- Health Records and Information Privacy Code of Practice 2005 (NSW)
- Freedom of Information Act 1982
- Privacy and Personal Information Act 1988 (NSW)
- The Disability Inclusion Act 2014 (NSW) and Disability Inclusion Regulation 2014 (NSW)
- The National Strategy for Quality Use of Medicines
- Disability Services Act (2011)
- Disability Services Regulations (2015)
- Personal Information Protection Act (2004)
- National Standards for Disability Services
- Work Health and Safety Act 2011
- ASCIA Guidelines