

3.10 TOBACCO, DRUGS AND ALCOHOL (child safe environment)

Policy No: 3.10

Policy Adopted: December 2013

Version No: 2 under Education and Care Services National Regulations under the Education and Care Services National Law

Review Date: September 2014

PURPOSE to provide a safe, healthy environment for the care of children which promotes healthy role-modelling

POLICY Educators must provide an environment that is free from the use of tobacco, illicit drugs and alcohol

PROCEDURES

1. TOBACCO

- 1.1 all areas of the family day care residence used for family day care purposes are maintained as smoke-free during the hours the services is provided to children
- 1.2 if any smoking occurs in the family day care residence outside the hours children are in care, the home is ventilated prior to the earliest booked arrival time of children in care
- 1.3 tobacco, cigarette butts, lighters/matches and ashtrays are inaccessible to children in care
- 1.4 educators vehicle is maintained as a smoke-free environment whilst children are being transported therein; if any smoking has occurred in a vehicle used to transport children, it must be fully ventilated before children are transported
- 1.5 educators use their best efforts to protect children from the possibility of passive smoking at all times including whilst on outings/excursions and must make every endeavour to minimise the children being exposed to persons smoking
- 1.6 family day care is a smoke-free service, ie, office area maintained as smoke-free environments

2. DRUGS

- 2.1 educators must ensure there are no illicit drugs in the childcare environment
- 2.2 educators must not consume or be affected by illicit drugs while providing the service
- 2.3 educators must not provide education and care if any prescription medication impairs their capacity to provide the service
- 2.4 children are not to be exposed to anyone consuming or affected by illicit drugs while care and education is occurring including excursion

3. ALCOHOL

- 3.1 educators must not consume alcohol while providing education and care to a child
- 3.2 any alcohol on the premises, including in the fridge, must be inaccessible to children
- 3.3 children are not to be exposed to anyone consuming or affected by alcohol while care and

education is occurring including while on an excursion

Source:

- Education and care Services National Regulation 82-83
- Education and Care Services National Law: Section 165, 167
- Health & Safety in Family Day Care Models & Practices 2nd Edition—Frith, Kambouris, O’Grady
- NSW Health—Care and Home: smoke free zone

Forms:

- Medical Certificate requirements